

# Discovery Elementary PTO

## May 2016 Meeting Minutes

**Call to Order:** 5:35 pm

**Meeting Date:** May 9, 2016

**Meeting Type:** General

**Meeting Location:** School Library

**Attendees: (14)** AJ Farzad, Carrie Geldard, Claudia Ramirez, Lorrie Fitterer, Laila Lacy, Rebecca Perez, Cassie Glasgow, Daphne A. Eby, Justin Beach, Katie Pistone, Joanna Lopez, Tina Leight-Roades, Jessica Zarley, Suzi Boynton

### Introductions

### Reports

#### President's Report

- AJ made a motion having Katie Pistone join Joanna Lopez as Co-Family Fun Coordinator.
- PTO has met all of our financial obligations for this school year and we are well poised for funding next year's budget requirements including Principal's wish list.
- We desperately need new membership assistance for next year, board members, committee members, etc. Please ask around.

#### Yearbook Update- Tina Leight-Roades

- 367 of 700 (52%) of the yearbooks are already presold.
- They are due to arrive June 6, 2016
- Producing video message about purchasing yearbooks will be posted before Memorial Day on the Discovery website and Facebook, as well as sent to each teacher for classroom viewing.
- Yearbooks will be distributed week of June 15<sup>th</sup>.
- A small amount will be reserved for donation to insure that all fifth-graders receive a yearbook even if they cannot purchase one.
- See her handout for more details.

#### Future Initiatives/Principal's Report

- Next week state testing will begin, fourth graders will be testing first week, fifth graders the following week, a one week break after Memorial Day, then third grade will begin their week.
- Student Council will be meeting Friday to discuss schedule for sale of "Friendship Grams". Bracelets and cards for attachment are in, will be sold for \$2 each. The students want to raise funds to open a Student Store.
- Student Council members have been writing proposals for some ideas they've had and shared with Carrie. "Helper Squad", "Ms. Know-It-All" anonymous advice column, Archeology Club, Blood Drive for Leukemia with the San Diego Blood Bank, and environmental charity centered bracelet sales.
- Track meet 5/24 at 4pm at SMHS.

#### Round Table Discussion

- Suzi Boynton is a newly arriving parent who has an accounting background and may be interested in assisting with treasurer's duties such as internal auditing.

- Yearbook sales table should be present at “Arts on the Green” event.
- Carrie discussed the possibility of Justin overseeing the creation of a Discovery Elementary School App.
- AJ made a motion that Justin be able to assist with communications, flyers, distribution, etc. without being an official Board Member, unanimously approved.
- Per Claudia, Panda Express Dine-Out Wednesday 5/11, 10am-10pm.
- The following positions are available for the next school year:
  - Spirit Wear Coordinator (we would ideally want to have new design and merchandise available for sale at the very beginning of the new school year). Joanna Lopez has expressed interest in this position.
  - Co-Treasurer
  - VP of Communications
  - Secretary
  - Room Parent Coordinator

**Meeting Adjourned: 6:15 pm.**