

# Discovery Elementary PTO

## September 2016 Meeting Minutes

**Call to Order:** 4:30 pm

**Meeting Date:** September 12, 2016

**Meeting Type:** General

**Meeting Location:** School Library

**Attendees: (19)** AJ Farzad, Carrie Geldard, Claudia Ramirez, Lorrie Fitterer, Laila Lacy, Rebecca Perez, Cassie Glasgow, Michelle Ramirez, Kristen DiZinno, Justin Beach, Becky Shipley, Michelle Johnson, Leslie Kerr, Janet Cantu, Suzi Boynton, Annette Gabriella (New Afterschool Movie Coordinator), Katie Pistone, Wendy Ingraham, Josephine Carroll

### President's Welcome and Introductions

Minutes from last Board meeting on 8/22 reviewed and approved.

### Reports

#### President's Report

- AJ made a motion to reimburse Katie for the signs she made for the Dollar Drive, unanimously approved.

#### Treasurer's Report- Lorrie Fitterer

- As of today Dollar Drive has raised \$1,090.
- Made motion to offer \$1,500 Art stipend to Carrie's mom for her arts and crafts work with students, unanimously approved.
- Ms. Heck and a few other teachers have requested a small donation to spruce up the teacher's lounge; flowers, pictures, etc. Made a motion to donate \$100-200 from the PTO, unanimously approved.

#### Promotional Report- Justin Beach/Michelle Ramirez

- Regarding **Fall Festival**, what is the lighting situation going to be? Carrie will be contacting Lusardi about donating lighting. Justin suggests also stringing lights (about 300ft.) along the basketball courts on the blacktop. Per Michelle, the carnival guy will be bringing his own lights. She would also like to have at least 3 of the same type of lights we used last year with generators. Also, Michelle suggests charging \$5 for entry (wrist bands) which allows for bounce house access and all of our games, as the carnival guy will be charging \$1-\$2 separately for his rides. He will then give PTO a \$400-\$500 donation. She is working on securing bounce houses and a DJ. Justin offered to create a playlist for the event. DJ Dave may or may not be available. Michelle would like to request on the website for additional items that we need like pop-up tents so that all games can be covered and labeled? Michelle also suggest serving all the food inside the cafeteria due to lighting situation. Cassie has a connection with a Bounce House and she will reach out. Michelle initiated group discussion about different menu options (hot dogs, burgers, veggie burgers, pizza, nachos, tacos, bake sale). Michelle suggests we not use vendors and make all our own food in order to generate maximum profit. Group discussed options for doing pumpkin raffle again. Janitor has been reserved for the event. All volunteer jobs and some donation requests (pumpkins, baked goods) are listed on the sign up genius per Becky. AJ made a motion that we invest \$500 in lighting, unanimously approved.

- **Spirit Wear-** board decided after the last meeting not to charge additional service fee for credit card purchases. Justin would like to move small purchases for events like afterschool movies online in order to simplify accounting. Presented new t-shirt/baseball shirt options for feedback, discussed pricing and sizing. Discussed acrylic cups, aluminum bottles, and glass mason jars.
- **Lula Roe** consultant has emailed Justin and will donate 10% of her proceeds if we host an event. Per Rebecca direct sales can be problematic due to parents competing. Wendy(?) discussed the advantages of direct sales events as an easy and lucrative fundraising opportunity. Group discussed planning a craft/direct sales fair event, possibly over the weekend.

#### **Principal's Report- Carrie Geldard**

- School Picture Day will be September 20<sup>th</sup>.

#### **Teacher's Report- Leslie Kerr and Janet Cantu**

- Teachers are requesting funding for Renaissance Place Learning's Star Math online assessment support. Prices are \$3,474 for grades 2-5 and \$1,272 for K-1<sup>st</sup>, annually. Per Lorrie, we have the funds in the budget. Michelle made a motion to approve funding the program, unanimously approved.
- Teacher's appreciated the back to school gift cards.

#### **Future Initiatives**

**Afterschool Movie 9/14-** per Annette only 54 students currently signed up. She has secured the popcorn from Edwards.

#### **Dine Out- Claudia Ramirez**

- Upcoming Dine Out @ Flippin' Pizza on September 21<sup>st</sup>.

#### **Round Table**

- Josephine(?) suggests teacher/student lunches, dedicated parking spots for volunteers in the front parking lot as opposed to teacher parking. Per Carrie, nearly impossible to enforce, as people even park in the principal's space.
- Becky needs class lists from teachers so she can forward sign-up genius to all parents. Mrs. Kerr will mention it at the staff meeting.

**Meeting Adjourned: 5:30 pm. Next meeting scheduled for 10/10, Board meeting 4:30pm- 5:30.**