Minutes of Discovery PTO Executive Board Meeting

Date: January 16, 2026
Location: Discovery Elementary School (Room 34)
Meeting of Organization: Discovery Elementary School Parent-Teacher Organization ("**Discovery Elementary PTO**"), formed 12/5/1997
Purpose of Meeting: Regular monthly meeting of the Executive Board of the Discovery Elementary PTO

PTO Executive Board (the "Board") Present:
Nicole Boros (Vice President)
Briana Filmore (Treasurer)
Dani Nazemian (Secretary)
Meghan McCloskey (Chairperson of Staff Relations)
Wendy Lindell (Chairperson of Fundraising)
Alexis Solis (Co-Chairperson of Special Events)
Lauren Roenicke (Co-Chairperson of Special Events)
Kristen Goodrich (Co-Chairperson of Special Events)
Stephanie Edwards (Co-Chairperson of Special Events)
Nicole Collins (Chairperson of Communications)

Others Present:
Julie Morgan (Principal)

Meeting called to order at 9:00 am by Nicole Boros. Quorum was established.
Dani Nazemian acted as Secretary.

President's Update (Nicole Boros)
Nicole welcomed the Board.

Treasurer's Update (Briana Filmore)
Briana confirmed that we have raised just over $100,000, so we are halfway to our annual goal. Our recent big expenses include ST Math, MyOn and STEM. We raised approximately $1,000 from Maker's Market and approximately $18,000 from Monster Bash. Confirmation is needed regarding the status of the 10 yearbooks purchased for Monster Bash prizes. The Board will consider whether any facility reservations are needed for any of the Spring events.

Group Discussion Topics

<u>Discovery's Got Talent</u> (Stephanie Edwards)
The event will take place on May 1st in the MPR (time TBD). The Board discussed adding a Maker's Market and a Rad Dad Cookoff event on the same evening. Mrs. Morgan will follow-up regarding whether Discovery will be covering the facility fee or whether the Board will need to pay. Stephanie will follow-up with Mrs. James to confirm that she is running the Got Talent portion of the event. The Board discussed ticket sale ideas, banners, day-of requirements.

Stephanie will send Nicole Collins a list of what is needed for the website. The Board discussed the amount needed for the budget, estimated at $300.

*****MOTION TO APPROVE $300 BUDGET FOR THE DISCOVERY'S GOT TALENT EVENT; Brought by: Stephanie Edwards; 2nd: Wendy Lindell; motion passed unanimously.**

Fun Run (Lauren Roenicke, Alexis Solis)
The event is scheduled for Thursday, February 26th. Lauren is scheduling a meeting with the Get Movin' team to learn about updates to the website and process. Lauren and Jennifer are working on incentives, which will involve tickets and bins in the office on specified days. Alexis will set up the course. There will not be a water station. Event promotion begins on February 17th. The school goal initiative is the foam party. Nicole Boros will coordinate with HVO for popsicles. Meghan to share last year's sign-up genius and to include Fun Run updates in room parent emails. The Board discussed marking laps on wristbands or stickers. Most spirited students will receive Menchies gift cards.

Teacher Appreciation Week (Meghan McCloskey)
Teacher Appreciation Week begins on May 4th. Each day will have a different event; Board assistance is needed. Events include: Monday – Rush Coffee Cart (Kristen); Tuesday – flower bar (Jennifer), lunch (Wendy); Wednesday - sweet bar (Nicole Collins, Lauren); Thursday - donuts from HVO (Nicole Boros); Friday - catered lunch (Alexis, Dani). Maximum spending is $800 per meal, 80 staff members (food + drinks). Nicole Boros coordinating with Elements for teacher massages.

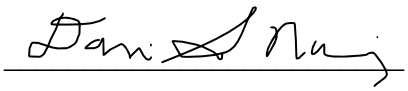
Arts on the Green (Nicole Boros)
AOG is on April 10th from 4-8 pm. Nicole has a spreadsheet and asked for assistance with obtaining and reaching out for donations. Alexis is coordinating classroom mementos (optional). Mrs. Morgan will help schedule music performances. Art will be mounted and should fit on half sheets of construction paper; teachers to be informed.

Valentine's Grams (Meghan McCloskey)
Sales will take place the first week of February. Pens are needed; Briana will look for suggestions. Note that 1,100 were sold at Halloween.

Principal's Update (Mrs. Morgan)
Mrs. Morgan provided an update on the suggestion box team meetings, including a summary of one suggestion regarding next year's holiday event. Mrs. Morgan is exploring making the holiday event all on one day, with a Maker's Market, food and performances. Lights would be needed. The school would cover the facility fee.

Meeting adjourned at 10:00 am by Nicole Boros.

Respectfully submitted,



Dani Nazemian
Secretary